

Jerseyland Park Community Center Rental Agreement
P.O. Box 5, 783 Jerusalem Rd, Scotch Plains, New Jersey 07076



Rental Coordinator Phone (908)232-2133 Leave a message and your call will be returned

Please read the Rules and Regulations/Fee Regulations before completing the Rental Agreement.

Event Date: _____ Day of the Week: _____ Time: _____

Name of Individual or Organization: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Home# _____ Cell# _____ Work# _____

E-Mail: _____

Type of Function: _____ Age Group: _____ Number of attendees: _____

Capacity: [] Main Room (125) [] Grobes Room (75) Is alcohol being served? [] Yes [] No

Rules and Regulations:

1. Discounts only apply to members in good standing and they must be present at the entire event.
2. No Teen Parties.
3. Children must be under adult supervision at all times.
4. Jerseyland Park Community Center is not responsible for lost or stolen articles.
5. Renter is responsible for all damage during rental.
6. Renters must bring their own ice coolers and barbeque equipment.
7. No alcoholic beverages shall be sold on the premises without a special permit issued by the Alcoholic Beverage Control Board, State of New Jersey (ABC).
8. Renter will be allowed entrance to the building one (1) hour prior to start time to set-up.
9. All cleaning must be done prior to the function end. There will be a \$75.00 charge if premises are left dirty.
10. Renter agrees to have all guests vacate building and grounds prior to the closing hour.
11. No fees will be collected at the door, only tickets.
12. No music festivals (w/ Multiple DJ's and exceeding 200 guest) decibel levels must be in accordance with Township ordinance
13. JPCC does not permit Air/Water rides without proof of insurance prior to the event.

Fees and Regulations:

1. A non-refundable deposit of \$100.00 is required when any application is submitted.
2. Refunds are returned only if date(s) are not available, or your application is denied.
3. Return check fee \$50.00 plus bank costs. To be paid in cash or money order.
4. The Board of Trustees may require a policeman and a security deposit of \$500.00 for certain functions.
5. There are no KITCHEN facilities available.
6. Renter(s) balance must be paid two (2) weeks prior to the function.
7. All events must end at midnight.

8. All rentals are for six (6) hours. (Excluding one hour for set-up time) Check your choice(s)
9. Meeting: (maximum of three 3 hours, (No Discount) \$200 per room \$_____ []
10. Repast: (3) hours \$200 per room (No Discount) \$_____ []
11. Grobes Room: (Lower Level with bar & sink)..... \$400.00 []
12. Main Room: \$450.00 []
13. Grounds with use of Restrooms: [] 12-6 [] 2-8 \$550.00 []
14. Grounds with Grobes Room: [] 12-6 [] 2-8 \$650.00 []
15. Grounds with Main Room: [] 12-6 [] 2-8..... \$750.00 []
16. Grounds with Main Room, Grobes Room: [] 12-6 [] 2-8 \$900.00 []
17. Gas Grille with full tank of propane: (Trustee will set up) \$100.00 []
18. Charcoal Grill (charcoal, lighter fluid, utensils, etc. are not included)..... \$100.00 []
19. Extended Stay \$100 per hour.
20. Ice \$2.00 Per Bag. _____ Unlimited Ice \$50.00 [] \$_____ []

Subtotal \$_____

10% Discount for Family Memberships \$_____

Less Deposit \$_____

BALANCE DUE ON / / 202 \$_____

BALANCE PAID ON / / 202

Main Room 4x8 Tables 125 capacity

Grobes Room 4 x 8 Tables 75 capacity

Outdoor Pavilion 18 4 x 8 Tables 110 capacity

Available 6 Round 4x8 tables 60 capacity

Statement of Understanding:

I _____ as the renter am 25 years of age, have read and understand the Rules and Regulations/Fees and Regulations of the Jerseyland Park Community Center. I hereby agree to abide and enforce Jerseyland Park Community Center's Rental Agreement.

Signature: _____ **Date:** _____

Special Request: _____

Trustee on duty _____